

The safety and well-being of all attendees, exhibitors, sponsors, and staff are extremely important to us. The following health and safety measures have been instituted for 2021 SOFIC.

We want everyone to be comfortable and confident when attending SOFIC. NDIA is implementing recommended safety measures issued by the WHO, CDC, DoD, and OPM as well as state and local health authorities. Below, you will find an outline of new procedures you can expect to see at SOFIC.



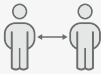
### RESOURCES LEADING UP TO THE EVENT

- Local city and travel information, including: hotel/venue safety | airport guideline resources | airline requirements for travel | safe ground transportation options | restaurant safety requirements
- Updates on COVID-19 guidelines as necessary
- Enhanced “Know Before You Go” email documenting guidelines and reminders



### ON-SITE SAFEGUARDS

- Heightened levels of cleanliness on high-touch surfaces
- Signage to actively encourage participants to follow precautions to minimize the spread of COVID-19
- All individuals must wear face coverings
- Hand sanitizer stations



### PHYSICAL CONTACT & SOCIAL DISTANCING

- Six (6) feet of distance between all individuals will be implemented
- Participants are asked to avoid physical contact, including handshakes and embracing
- Avoid business cards; digital alternatives are recommended



### REGISTRATION

- NDIA staff will wear appropriate Personal Protective Equipment
- Badges will be distributed utilizing pick-up time slots or other means to effectively limit crowds
- Clearly marked lines with social distancing decals or ropes with stanchions
- A low-touch/contactless registration for participants



### FOOD & BEVERAGE FUNCTIONS

- Packaged food options to minimize touch points
- Grab-and-go selections
- Hotel/venue staff will utilize masks and gloves
- Decal reminders about social distancing
- One-way traffic flow
- Use of outdoor seating when available



### GENERAL & BREAKOUT SESSIONS

- Socially distanced seating
- One entrance and one exit to each room when feasible
- Q&A segments will utilize Sli.do or similar applications to eliminate the sharing of microphones



### EXHIBITS

- One-way traffic flow in and out of the area to minimize attendee crowding
- Limited capacity in the exhibit hall based on state, facility, and NDIA guidance
- Decal reminders about social distancing
- Digital handouts are encouraged whenever possible to limit touch points
- Hand sanitizer stations throughout the exhibit hall
- Reminders to exhibitors to wipe and sanitize their areas every two (2) hours at a minimum; more frequent sanitation is preferred



### SPEAKERS

- Speaker ready room arranged to maintain social distancing
- AV equipment will be sanitized between presentations/sessions
- Speaker panels will be spaced out per social distancing guidelines



### TRANSPORTATION TO OFF-SITE VENUES

- Socially distanced seating on buses
- Hand sanitizer stations when getting on/off the bus
- Face coverings are required to ride SOFIC transportation
- Decal reminders about social distancing to organize lines to get on bus
- Staggered departure times to alleviate crowding



### FIRST AID & SCREENINGS

- SOFIC will have an on-site EMT
- Temperature checks will be required
- Participants will be asked not to attend if they are not feeling well
- SOFIC will follow local health authority guidance for anyone displaying symptoms of COVID-19
- A COVID-19 waiver must be signed by all registrants
- This list will be updated and evaluated and, may change